



School Uniform Policy

2016



Ashwood Secondary College

UNIFORM POLICY

RATIONALE

An official School Uniform is required in order to:

- promote a sense of identity and pride
- promote cohesion and good order in the school
- allow all students to feel a sense of equality
- prevent bullying and competition on the basis of clothing
- ensure students' appearance reflects the expectations of their school community
- enhance the profile and identity of the school and its students within the wider community
- strengthen the spirit of community within the school
- enhance individual student safety and group security
- ensure all students are dressed safely and appropriately for school activities
- encourage students to develop pride in their appearance
- prepare students for the expectations of workplaces
- encourage students to present themselves appropriately for a particular role.

Uniform Standards

The official School Uniform is to be worn in its entirety as described in this policy. The School Uniform must be worn:

- Each school day from the time the student leaves home until he/she returns home
- To and from venues of official sporting fixtures and other events outside the school grounds
- When attending official school functions including excursions, incursions and while on tour with school groups

Introduction of New Uniform beginning 2016

A new School Uniform will be introduced at the beginning of 2016. In 2016 all new students (ie all year 7 and newly enrolled students) must wear the new uniform as outlined in this policy. This new uniform includes a compulsory blazer. There is a three year phase in period for the complete adoption of the new uniform by existing students, which means that at the beginning of 2019 all students will wear the complete new uniform.

Effective Term 4 2015 existing School Uniform will not be available for purchase and all new/replacement uniform items must comply with the uniform requirements as detailed in this policy.

Every effort has been made to source a uniform supplier that provides the best value for school families, that is high quality, service and cost effectiveness.

All items of clothing in the new School Uniform are custom made for Ashwood and include a name and/or logo, or unique fabric/patterning. The new uniform includes a blazer, tie, summer dress, winter skirt, grey trousers, grey shorts, white shirts and sports uniform which are all different to the existing items. The uniform supplier will have a retail outlet with regular opening hours and will provide the opportunity for individual fittings/sizing. An online purchasing facility will also be provided.

Guidelines for the wearing of the School Uniform:

- Blazers may be removed on school property but must be worn for official occasions on school premises e.g. Assemblies, presentations.
- Blazers must be worn by students in uniform, off school property when students are travelling to and from school and during events and activities outside the school e.g. excursions
- Blazers and ties may be removed when the temperature exceeds 32°C or is forecast to exceed 32 °C
- Uniforms should be worn in appropriate sizes e.g. not over size

- Students are expected to be neat in appearance at all times
- Shirts are to be fully buttoned when worn with a tie. The school tie is to be adjusted to cover the top button and is to be arranged in the conventional manner in which ties are worn
- Tie bars are to be the official Ashwood Tie bar (this is an optional item)
- Buttons are to be done up on shirts and dresses
- Uniforms should be clean and in good repair as students are expected to maintain high standards of personal hygiene
- Any specialist clothing required by a teacher such as safety boots and goggles for technology, and aprons should be worn by students for the duration of that class only and removed at the end of that class.
- Ties may be removed during practical classes for safety
- No garments from the regular School Uniform list may be worn with the PE uniform
- Tracksuits must be the official School Tracksuit (other tracksuits/pants/jackets are not permitted)
- Students may be sent home from school, sporting venues and organised training sessions if they are not in correct uniform

Make-up and other changes to personal appearance

- Extremes of hair style are not permitted. This relates to cut, colouring and length. Hair is to be worn in a neat and tidy manner; no excessive use of product that leads to matted hair and no extreme styles such as Mohawks, Dreadlocks, Rat tails, patterned cuts/colours, asymmetric, unnatural colours, disparate lengths or buzz cuts. If hair is coloured it must be a natural hue. Hair may be coloured in non-natural colours for House Athletics Sports (only) or School Productions only with temporary colour (24 hours).
- Hair must be tied up clearly off the collar, face and ears for practical classes
- Make-up, hair colouring and nail polish, if worn at all, should be unobtrusive and appropriate to the school environment e.g. transparent, clear, non-coloured nail polish is acceptable, black or brilliantly coloured nail polish is unacceptable, acrylic and fake nails are not permitted
- Body art is not permitted, any tattoos must be covered at all times

Accessories

Acceptable accessories are:

- one wrist watch
- one fitness band – blue or black
- one traditional ear stud or ‘sleeper’ style earring per ear. These must be plain gold or silver (no colours). Maximum diameter of sleeper is 10mm. Maximum diameter of stud is 3mm. Earrings must be worn in the earlobe only
- facial piercings are not permitted, studs, rings or bolts (or any similar jewelry) are not to be worn in any other visible part of the body, including nose, eyebrows, tongue or lip
- jewelry is to be removed for PE classes and when it is a safety issue in Technology classes
- hair ties, hair bands etc. must be navy blue
- approved badges – only badges that have been approved and awarded by the Principal are permitted (eg; debating, captains, etc)
- approved hats (as defined in this policy) can be worn outside of school buildings (not indoors). Non-approved hats are not permitted and will be confiscated
- all items of uniform should be clearly marked with the owner's full name. The use of name tags sewn on to clothing is highly recommended. The labelling must be on the inside of clothing in a discreet position so not to lower the quality of the uniform. The school will endeavour to return lost items that are labelled; it will disclaim any responsibility for unmarked articles

PE Uniform

The complete PE uniform is as follows is detailed on page 5 .

Please note: All students are required to wear full School Uniform to and from school. They must bring their PE uniform to change into for the required PE session and at the conclusion must change back into School Uniform. The exception to this is if students have PE in the last session of the day they may travel home in full PE Uniform.

- Students are required to wear the full PE Uniform for all PE practical classes. The school jumper may **not** be worn with the PE Uniform.
- The PE Uniform is the only PE garment to be worn for PE and sport.
- Students wearing non-approved clothing (without a uniform pass) will not be permitted to participate in scheduled PE classes.
- Students may wear Black or Navy compressions pants for enhanced performance UNDER PE shorts. Compression pants must not be worn without shorts.

Compulsory Uniform Details

2016 Year 7 only
 2017 Year 7 and 8 only
 2018 Year 7, 8 and 9 only
 2019 Year 7-12

Compulsory List:

#	Garment Description	Guidelines for Wearing
1	Traditional black leather lace up school shoes.	3cm heel maximum. Must be polished. Refer Ashwood School Shoe Appendix featuring approved styles only.
2	Summer dress – new with white collar	No shorter than 5cm above the top of the knee when standing. To be worn with ankle length plain white socks (see 15).
3	Skirt – new wool blend Ashwood tartan.	No shorter than 5cm above the top of the knee when standing. To be worn with opaque plain navy tights - non-ribbed (Denier 70+) (see item 16).
4	Trousers Flat front – long charcoal grey (with school name).	To be worn with White shirt, School Tie, Jumper and Blazer. To be worn with grey socks (see 17).
5	Shorts Flat Front – charcoal grey without cuff with school name	To be worn with White shirt, School Tie, Jumper and Blazer. To be worn with grey socks (see 17).
6	Fitted Business shirt (with school name and logo on pocket) long sleeve, opaque white.	To be worn with School Tie, Jumper and Blazer. Shirt must not be visible below hem of jumper. When worn without an over-garment may be worn over waist line of trousers, shorts or skirt. Shirts are to be fully buttoned when worn with the tie. The tie is adjusted to cover the top button and is to be arranged in the conventional manner in which ties are worn.
7	Business shirt white (with school name and logo on pocket) long sleeve, rounded tail.	To be worn with School Tie, Jumper and Blazer. Shirt must be tucked in. Shirt must not be visible below hem of jumper. Shirts are to be fully buttoned when worn with the tie. The tie is adjusted to cover the top button and is to be arranged in the conventional manner in which ties are worn.
8	Business shirt white, (with school name and logo on pocket) short sleeve square tail	To be worn with School Tie, Jumper and Blazer. Shirt must not be visible below hem of jumper. When worn without an over-garment may be worn over waist line of trousers, shorts or skirt. Shirts are to be fully buttoned when worn with the tie. The school tie is adjusted to cover the top button and is to be arranged in the conventional manner in which ties are worn.
9	Jumper – Royal Blue V-neck with French Navy trim, superwash wool (with school name and logo) Years 7-10	To be worn over shirt not instead of. May or may not be worn with blazer. May not be worn with PE Uniform.
10	Jumper – Royal Blue V-neck with French Navy trim. Cotton lining (available for students allergic to wool). Place an order with suppliers. Years 7-10	To be worn over shirt not instead of. May or may not be worn with blazer. May not be worn with PE Uniform.
11	Year 11 and 12 Jumper – French Navy V-neck with Royal Blue trim, superwash wool, school name and logo. Years 11 and 12	To be worn over shirt not instead of. May or may not be worn with blazer. May not be worn with PE Uniform.
12	Year 11 and 12 Jumper – French Navy V-neck with Royal Blue trim. Cotton lining (available for students allergic to wool), school name and logo. Years 11 and 12	To be worn over shirt not instead of. May or may not be worn with blazer. May not be worn with PE Uniform.
13	Blazer Navy with piping, school name and logo.	Blazer is expected to be worn to and from school and with summer dress, winter skirt, shorts, trousers, shirts and tie.
14	Plain white folded socks	Must be worn with summer dress only. Cannot be worn with Winter Skirt. Traditional folded plain white socks, must cover the ankle and show at least 15cm above the shoe line (no anklet socks)
15	Plain navy tights - non-ribbed, opaque, thick, cotton elastene (Denier 70+)	Must be worn with Winter skirt. Cannot be worn with Summer dress.
16	Plain grey socks (cover the ankle).	To be worn with trousers - traditional folded plain grey socks, must cover the ankle.
17	School Tie – French Navy with white, red and yellow stripes.	To be worn appropriately with long or short sleeve shirt. The tie is adjusted to cover the top button and is to be arranged in the conventional manner in which ties are worn.
18	Year 12 Tie – French navy with school logo and commemorative Year 12 embroidery	Optional item for Year 12 students to replace School Tie
19	School Bag with school name/logo and ergonomic design.	Official School Bag with school name and logo.

Physical Education Uniform

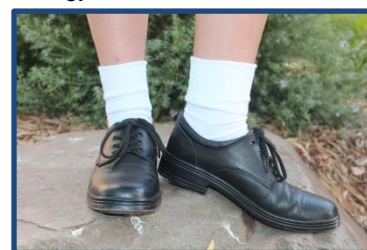
40	PE sublimated sports polo, Navy with school name and logo	Compulsory in Years 7 to 12 for PE Classes.
41	PE Shorts, Navy Blue for students, school name on pocket, stretch microfiber	Compulsory in Years 7 to 12 for PE Classes.
42	Approved navy blue D-tech jacket, with school logo and name	. The D-tech jacket is the only acceptable long sleeved outerwear (no jumpers). It may be worn with sport shorts or track pants
43	Approved Track pants, navy blue with school logo	Track pants and D-tech jacket may be purchased separately
43	Gym shoes	Must have non-marking soles. There is no specified gym shoe style but no slip-ons or canvass casual styles
44	Socks – plain white sport socks	

Optional Items:

	Garment Description	Guidelines for Wearing
50	Plain white crew neck T-shirt (to be worn as undershirt only).	Must be absolutely plain, traditional style, and must not show below the sleeve, or below hemline. To be worn as undershirt only.
51	A school approved weather proof over garment (with school name/logo)	To be worn over the blazer during wet weather coming to and from the school
52	School Tie bar	To be worn on the tie
53	Presentation Year 12 School tie bar	To be presented to students by school. Not for individual purchase
54	Official School Scarf French Navy for Yr 7 – 12 with school logo/name	To be worn in Terms 1 and 4 only
55	Navy blue peaked cap with school logo/name	Strongly recommended for sun protection and may also be worn with PE uniform. To be worn centralised, peak facing forward.
56	Navy blue broad brim hat with school name/logo	Strongly recommended for sun protection and may also be worn with PE uniform.
57	Black Belt plain black with silver buckle.	To be worn with pleated front trousers or shorts.
58	Boy leg brief	To be worn under dress or skirt.
59	Navy Blue Gloves school logo	To be worn outside only in winter.
60	Navy Blue Headscarf	To be worn only for cultural or religious reasons, to be purchased by individual

Shoes

- Regulation school shoes must be worn when travelling to and from the School at all times. **All students** must wear traditional black leather lace-up shoes (heel: maximum 3cm height). Please refer to Ashwood School Shoe Appendix featuring approved styles only.
- The exception to this rule is when wearing the PE Uniform or during practical Technology classes where specialty footwear may be required.



School Bag

- The school bag is compulsory for all students. It is considered a component of the official School Uniform.

Sport - Interschool Sport – Representing the School in Sport

Students (Year 7 - 10) must wear correct PE Uniform when participating in inter-school Sport.

Students (Year 7 – 10) may travel to and from school for Sport in their PE Uniform.

Year 11 and 12 students who do not have PE Uniform must wear plain navy shorts/tracksuit/plain navy blue tracksuit top or school jumper and plain navy blue polo.

The school will provide appropriate competition jerseys for students to wear in inter-school teams such as soccer/football. This will be provided to the students prior to competing on the day. The interschool sport uniform must be returned upon completion of the sporting activity to the teacher in charge.

Sport and House Carnivals

Students may wear one of the following when in attendance at the Swimming and Athletics Carnival:

- House Colours
- PE Uniform
- Full School Uniform

Grounds for the granting of an exemption from compliance:

The School Council will consider applications for exemption on the grounds that an aspect of the uniform policy:

- offends a religious belief held by the student and/or parents
- prevents the student from complying with a requirement of his or her ethnic or cultural background
- prevents students with disabilities from being able to attend school or participate in school activities on the same terms as other students.
- must be modified because a student has a particular physical or health condition.

Please contact the school for further details of the exemption policy and procedures. Submissions of exemption are a matter for consideration by School Council, please refer to the Uniform Exemption Policy for further details.

Out of Uniform and Consequences for Non-Compliance

- If a student is out of uniform, he/she must have a parent note of consent.
- Students who are out of uniform must report to House Coordinator before Session 1.
- Students out of uniform who present with the parent note before class will receive an 'Out of Uniform Pass'.
- Students out of uniform without a parent note will receive a Detention.
- All non-approved items will be confiscated.
- For the first offence confiscated items can be collected on the Friday of each week (unless confiscated on a Friday and these can be collected the following Friday).
- For the second offence confiscated items can be collected at the end of the term.
- For the third offence parents will be required to attend a meeting at the school.
- The School does not take responsibility for items that have been confiscated.
- It is the student's responsibility to comply with the Uniform Policy.

Transition Uniform Details

2016 Year 8-12

2017 Year 9-12

2018 Year 10-12

2019 onwards - This Transition Uniform table listing does not apply

This Uniform table listing is from the 2012 Ashwood Secondary College Uniform Policy. From the beginning of 2016 to the end of 2018 there is a transition period to the compulsory uniform as described on pages 4,5 and 6 of this policy. During the three year transition period students may refer to this Transition Uniform Details table as a guideline to wearing the uniform. This table also describes the replacement items that must be purchased before the start of 2019. Existing uniform items should not be purchased after Term 4 2015 – if replacement items are required they should come from the Compulsory Uniform Details on page 5 of this policy.

It is highly recommended that students as much as possible transition their uniform to meet the new Uniform Policy which becomes compulsory in 2019. This table describes the Transition Uniform Details.

**Transition of Old Uniform Details
(2016 Year 8 – 12, 2017 Year 9 – 12, 2018 & 2019 – Not Applicable)**

	Garment Description	Guidelines for Wearing	REPLACEMENT ITEM
	Traditional black leather lace up school shoes.	3cm heel maximum. Must be polished. Refer Ashwood School Shoe Appendix featuring approved styles only.	SAME
ASC-existing	Girls summer dress - Blue and white checked dress with navy piping on collar, cuffs and belt.	No shorter than 5cm above the top of the knee when standing. To be worn with girl's plain white socks.	New summer dress with white collar
ASC-existing	Girls winter skirt – wool blend tartan.	No shorter than 5cm above the top of the knee when standing. To be worn with opaque plain black tights - non-ribbed (Denier 40+) or knee length plain white socks	New style Ashwood School tartan skirt
ASC	Girls Navy pants		New Grey Trousers with school names
ASC - existing	White Polo Shirt with AC logo or plain White Polo Shirt.		New Ashwood short/long sleeve business shirt with school name/logo on pocket or Fitted Business Shirt long sleeve
ASC - existing	Navy V-necked jumper or Royal Blue V – Necked jumper with/or without AC logo	May be worn with summer dress or winter skirt	New Ashwood jumper with school name/logo (French Navy with Royal Blue Trim Year 11/12, Royal Blue with French Navy Trim Year 7-10)
ASC - existing	Rugby Jumper – navy blue with yellow and white stripes and Ashwood College logo		Replaced with V necked jumper and Blazer
ASC – existing	White crew socks	Traditional folded plain white socks, must cover the ankle and show at least 15cm above the shoe line (no anklet socks)	White socks with summer dress only
ASC – existing	Ashwood College long sleeve polo shirt with/or without logo.		New Ashwood short/long sleeve shirt with school name/logo on pocket
ASC – existing	Navy or black tights (no socks with stockings)	To be worn with winter skirt only – no socks to be worn with winter skirt, tights not to be worn with summer dress	Navy opaque tights only – must be 70 denier
ASC – existing	Scarves plain navy or black (optional)		Official School Scarf French navy blue for Yr 7 – 12 with school logo/name
ASC – existing	School Kea jacket		Replaced by school Blazer
ASC – existing	Grey boys school pants		Grey trouser with school name
ASC – existing	Grey boys shorts		Grey shorts with school name
	Grey or white crew socks	No ankle socks	Grey socks for under trousers or with shorts, White socks with school dress must be 15cm above the shoe line.
	Navy school bag (optional)		Official School bag with school name/logo
	Navy baseball style, no logo		School cap with name/logo
ASC – existing	Gold polo shirt with/or without Ashwood College logo		New navy school PE shirt with logo/name
ASC – existing	House polo shirt		New navy PE sublimated sports polo with logo/name
	Navy short		School PE navy micro-fibre shorts with name/logo
	Tracksuit pants (optional) plain blue, no logos or stripes.	Must be 'standard style' tracksuit pants (no leggings, 'genie' or 'fisherman' style pants)	School tracksuit pants with name logo
ASC – existing	College rugby top (optional)		School Dtech jacket with name/logo. May be worn without track pants. Only to be worn as part of PE uniform.
ASC – existing	College Kea jacket		School Dtech jacket with school name/logo to be worn as part of PE uniform. Raincoat with school name/logo, to be worn in wet weather only
	White crew socks		White sports socks for PE
	PE Shoes must be standard sporting runners, no slip-ons or 'volley style' shoes		Must have non-marking soles. There is no specified gym shoe style, but no slip-ons or canvass casual styles.